



Minutes of Carlton Colville Town Council On-Line via Zoom meeting on Wednesday 6<sup>th</sup> January 2021

The meeting started at 7 pm.

## MINUTES

1. **To Note Members Present and to receive, note and accept apologies for absence**  
Present: Chair Julie Hall Vice-Chair Jill Tyler, Councillors Ryan Williams, Paul Radforth, Christine Fair, Chris Thomas, Adam Robertson, Derek Fletcher  
Apologies: Clare Varela  
Suffolk County Councillor Melanie Vigo DiGallidoro  
East Suffolk Councillor Craig Rivett  
East Anglian Transport Museum Tim Major  
Allotment Chair David Peek  
Members of Public 2 – Member of public joined at 19.13, Member of public joined at 19.38
2. **To receive any declarations of interest regarding the agenda**  
Councillor Derek Fletcher declared an interest at item 19 as he lives very close to Marsh Lane and has land which could be used as potential development.
3. **To consider applications for dispensation**  
After consideration it was decided Councillor Fletcher could stay for the discussion but not vote on the matter
4. **To agree and sign the minutes of the meeting of 2<sup>nd</sup> December 2020 – (to be dropped at the Chairman's in advance of the meeting along with the payments)**  
It was RESOLVED by all that these were a true and accurate record and were duly signed
5. To receive reports from the following:  
**NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.**
  - a. **Suffolk County Councillors**  
Councillor Melanie Vigo DiGallidoro had forwarded a Suffolk Newsletter to be shared to Council which included; Updating of the booking system and Automatic Numberplate Recognition at the Recycling centre. Quiet Lanes - Encouraging the use of non-motorised vehicles and more considerate driving at lower speeds along a range of the community's self-selected rural lanes, with a view to adding 200 new lanes across Suffolk. Automated Number plate Recognition Speed Indicators – Devices will be installed at the roadside to tackle localised problems with speeding drivers. The devices will be periodically moved between sites of concern and the data will be forwarded to the Police to assist with targeted enforcement. A survey from Police and Crime Commissioner for the policing element of Council Tax had been sent out. Two public consultations on potential housing developments one at the North of Lowestoft (Corton) were online.

Councillor Robertson thanked SCC staff for all they were doing. He asked a question around mental health, unemployment and access to financial help and the SCC's confirmed that all these issues had signposted help on their website.

b. **East Suffolk Councillors** – The precept at full council had been agreed and distributed. Business Grants were still available.

c. **Patients Participation Group** at Rosedale Surgery – No update however there had been some complaints about the Prescription Ordering online (POD) service.

d. **IMPACT Detached Youth** – not present but the Clerk had reported to the Safer Neighbourhoods Team that cars had been congregating at night on the Community Centre car park.

e. **East Anglia Transport Museum** – the carol service requested by the new vicar had gone ahead on 20<sup>th</sup> December and had been a success. The museum remains closed during Lockdown.

f. **Allotments** – The allotments are very water logged at present. The 2 new tenants had done a good job in taking over the plots. The school work will continue and new seeds etc had been purchased with the hope that the children can return soon.

g. **Carlton Colville Community Centre** – no AGM had taken place as yet.

6. Public participation

***The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.***

A member of the public asked several questions to the ESC and SCC which did not relate directly to Carlton Colville, however they did give answers or advice.

7. **To propose the Town council (as a body) and subject to due diligence, take over the lease of Bloodmoor Community Centre from East Suffolk Council to be continued to be run as the registered charity already in existence by the volunteers who were appointed for the original Hub as a sub-committee.**

It was Agreed by all in principal to take over the lease on a peppercorn rent for 6 years subject to all due diligence including; a recent building survey was seen, if not one should be undertaken, the water bill issues were resolved completely prior to handover, a viewing of the building by the volunteers had happened when possible, the lease was viewed by the Town Council solicitors.

8. **To agree payments for December 2020. List to be circulated prior to meeting**

It was RESOLVED by all to pay all 8 cheques totalling £5128.08 + 1 direct debit £55.58  
Spend v budget circulated

Bank Statement for November was signed. December had not yet been received.

East Suffolk Council had confirmed that the amount of precept for 2021/2022 would be £56,563.55 with a 0% increase for residents. The clerk would confirm application for this amount which was a slight increase to the figure agreed at December's meeting this was agreed by all.

9. **To confirm residents issues reported to clerks and subsequent resolutions**

a) Builders parking on grass verge along The Street where new property is being built – issue resolved the verge had been made good and vans no longer parking there.

b) Parking issues close to Yarrow Drive off Ashburnham Way – Councillor Rivett had taken this forward to the Safer Neighbourhood Team to investigate and enforce action.

10. **To consider flooding issues since December meeting including an observation about Bells Path – Councillor Jill Tyler**  
Councillor Melanie Vigo DiGallidoro was following this up to suggest improvements with the Rights of Way Team.  
High rainfall recently had seen Mutfordwood Lane with a lot of surface water which had been reported.
11. **To confirm that the Internal Financial Risk Assessment had been completed by Councillor Christine Fair**  
This was completed on December 15<sup>th</sup> and all was found to be correct and in order with no issues to take forward.
12. **To put forward a request from Suffolk Wildlife Trust to purchase a bin on their behalf to be situated at the new café area.**  
It was RESOLVED by all to agree to the purchase of a new bin to include a plaque with Donation by Carlton Colville Town Council.
13. **To announce the winner of the Best Festive Lights 2020 and agree a donation to their chosen charity**  
Councillor Tyler thanked all those who had travelled the area and sent in photographs to be judged. The clerk had visited the winning house on Monarch Way and delivered the trophy. The charity chosen by the family was the Alzheimer's Society. A cheque was duly written, agreed and sent.
14. **To appoint an Internal Auditor for 2020/2021.**  
It was RESOLVED by all that Suffolk Association of Councils should be appointed as the Internal Auditor for year ending March 31<sup>st</sup> 2021.
15. **To receive any updates on the Graylings Community Garden and positioning of Friendly Bench**  
Councillor did not have any update from the assets team – carry forward to next month. Facebook page set up for Carlton Colville Community Garden had 38 followers but nothing further could be carried out at present due to the lockdown.
16. **To give an update on the potential Beccles Road Crossing**  
Councillor Melanie Vigo DiGallidoro reported that costings were being worked out and was hopeful that this would proceed at some point during 2021
17. **To discuss a litter pick in the parish – Councillor Chris Thomas**  
Clerk to find out from East Suffolk Norse about litter picking equipment. Members of the public to be encouraged to do this alone as part of their daily exercise if they are concerned at present as no group pick could be organised until after lockdown restrictions eased.
18. **To propose changing the Bank account to a Bankline account so digital payments can be made with 2 signatories.**  
It was RESOLVED by all that the clerk should pursue this application to change the bank account to allow online transactions.
19. **To consider the following planning application:**  
Planning Application: DC/20/5250/FUL

Proposal: Erection of detached dwelling, garage, games room and associated works

Address: 414 Beccles Road

Recommendation: It was proposed by Councillor Hall, Seconded by Councillor Tyler and RESOLVED by all to recommend REFUSAL. Matters for consideration are as follows:

The proposed site is on the south side of Marsh Lane which could set a precedent for others seeking to build here too. The elevated plot with the proposed dwelling will make it very dominant within the context of the setting. The flat roof skylight could cause undue light pollution.

Highway Safety, Traffic and Parking issues - Marsh Lane is a single-track Country lane with a national speed limit, there are already country business's operating on it with movement of tractors, horse boxes etc with no passing places aside from existing resident's driveways. Even with a wide drive there would be no room for a turning circle from the property. Whilst a property was constructed within the last 3 years this is on the opposite side of the lane where visibility and access are more favourable.

Drainage – the existing pumping station requires regular attention so another property would add to this issue in both drainage and sewage disposal. The addition of a property reduces the natural absorption of rain, we have seen and experienced the difficulties caused with water run off in other parts of the locality.

Wildlife corridor. This proposal is very close to the newly extended Suffolk Wildlife Trust Carlton Marshes where it is already attracting new species, this could cause disruption to nature conservation. Although the Wildlife site is not in very close proximity to the site it is sufficiently close and is deemed as having significant importance both nationally and internationally. The following is an extract from a report commissioned by the Town Council as part of its Neighbourhood Plan project to allow it to better understand the Landscape and Wildlife within the parish area, the report was prepared by SWT Trading Ltd and is dated 19/10/2020:

*“Several Priority Habitats have been identified within the Parish, grouped broadly into two categories and located within two main areas. Across the central-southern half of the parish with its golf course and farmland, the Priority habitats include hedgerows, lowland mixed deciduous woodland and ponds.”*

The site sits very close to the Golf Course and could therefore have an impact on the ecology of the area. These matters do not seem to have been taken into consideration when answering point 10 or 12 of the East Suffolk Planning Application document. Effectively there is a wildlife corridor between the Golf Course and the Wildlife Reserve at Carlton Marshes because of this it is felt that any further development along Marsh Lane is inappropriate.

Despite no evidence of roosting bats, badger setts etc the area is known to be frequented by bats, woodpeckers, barn owls and an array of bird species, hedgehogs and small mammals.

There are power cables at the proposed entrance to the new site which would be an issue at construction stage.

If the planning officer was to recommend approval a full Construction Management Plan would need to be drawn up before commencement.

**20. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**

Despite the café not being open, Carlton Marshes very much was and people should be encouraged to take their daily exercise there.

Clerk to forward information obtained by Councillor Melanie Vigo DiGallidoro around the footpath concerns raised by Councillor Paul Radforth.

**21. To close the meeting – Meeting closed at 21.25 pm**