



Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 3<sup>rd</sup> November 2021.

The meeting started at 7.00 pm.

## MINUTES

1. **To Note Members Present and to receive apologies for absence**  
Present: Vice Chair (Chair for meeting) Jill Tyler, Councillors Paul Radforth, Christine Fair, Clare Varela, Julie Hall 7.45, Chris Thomas 7.05, Adam Robertson 7.05, Ryan Williams, Derek Fletcher  
Suffolk County Councillor/East Suffolk Councillor – Craig Rivett  
Allotment Chair – David Peek, East Anglia Transport Museum – Tim Major,  
Members of Public: 6  
Apologies: Melanie Vigo DiGallidoro – Suffolk County Council
2. **To receive any declarations of interest regarding the agenda**  
None
3. **To consider applications for dispensation**  
N/A
4. **To agree and sign the minutes of the Town Council meeting of 6<sup>th</sup> October 2021**  
It was RESOLVED by all that these were a true and accurate record and they were duly signed.
5. To receive reports from the following:  
**NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.**
  - a. **Suffolk County Councillors** – Extra Covid Support, Bus Back Scheme with extra funding, crossing Beccles Road awaiting for traffic survey
  - b. **East Suffolk Councillors** – Dog Bin at The Graylings location to be suggested, Consultation on CIL charging, cycle and walking strategy consultation feedback required – agenda item for next month for Town Councillors.
  - c. **Patients Participation Group** at Rosedale Surgery – Reports circulated. Practice manager was absent so questions were unanswered.
  - d. **IMPACT Detached Youth** – youth workers now finished for winter period
  - e. East Anglia Transport Museum – car park at Coach House – clerk to contact and see what can be done. Heritage England visit transported by one of the museum buses very positive and successful. Museum open Sundays Nov and Sat and Sundays in December but no Santa events.
  - f. **Allotments** – All good, tree had blown down in alleyway but no damage to allotment area. School had received a certificate from Lowestoft in Bloom and now winded down for the winter.
  - g. **Carlton Colville Community Centre** – AGM is end of November

6. Public participation  
*The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.*  
No matters were raised at this item
7. **To consider an application from Rachael Arnott to join the Town Council**  
It was proposed by Chris Thomas, Seconded by Clare Varela and RESOLVED by all for Racheal to join the Town Council and she signed her declaration of acceptance and was invited to join.
8. **To agree payments for October 2021**  
List to be circulated prior to meeting  
It was RESOLVED by all to pay 9 online payments totalling £2127.75 and 2 direct debits totalling £79.63  
Spend v budget circulated  
Bank Statement and reconciliation for October to be signed in December  
Cil funds received from East Suffolk Council 26<sup>th</sup> October £545.96  
VAT quarter 2 received £447.48
9. **To consider byelaws at the community centre**  
Jill gave a refresher of the issues at the community centre in relation to the gate being locked. It was RESOLVED by all to budget £1000 to get legal advice to understand the full picture surrounding the byelaws and how to move forward for the Town Council and the Community Centre committee. The community centre would be asked to contribute if it went over this amount.
10. **To discuss speeding on the Dales – Councillor Adam Robertson**  
Members of the public whose house had been hit on Ribblesdale had attended to see what could be done about speeding issues. A community speed watch was suggested but in the past had had not enough volunteers to facilitate, report speeding issues to police so they can build up a picture of timings etc. It was explained that highways were moving away of speed bumps due to resident complaints. Craig Rivett to speak to Suffolk highways about traffic calming and suggest a meeting onsite.
11. **To agree a further member(s) of the Finance and Personnel Committee**  
Racheal Arnott agreed to become a member of the Finance and Personnel committee
12. **To consider any update plans for the Queens Platinum Jubilee 2<sup>nd</sup> June 2021**  
Plans were progressing and a further meeting on Zoom was to be held on 10<sup>th</sup> November. It was RESOLVED by all to purchase a commemorative mug for all children at the following schools, Carlton Colville Primary, Grove Primary, Everitt Academy. Clerk to look into costings and allow on the budget line, Councillor Rivett offered to assist with the funding.
13. **To consider any action needed following play area visits and report in particular 2019 survey comments**
  - a) Larger car park – to be reviewed annually
  - b) A crossing on Lowestoft Road – remove
  - c) Toilets - remove . Additional picnic benches near play area – budget 2022 - 2023

d) Dog free zones or dogs on lead - remove

14. **To consider a complaint from a member of the public about Aveling Way and how the grassed area is managed.**

Area not working for the resident's there has been a considerable loss of amenity space since the rewilding was introduced by ESC. A proposal sent to cabinet member James Mallinder copy in Councillor Rivett to mow in centre and leave the edges and include sowing wild flowers to attractive the wildlife. This is an amenity not a conservation area.

15. **To note correspondence:**

a) Member of the public complaints about speeding along Lowestoft Road in particular in relation to cats being hit  
Issue to be included in the highways consultation about The Dales speeding.

16. **To review The Graylings open morning and next plans**

Report sent next date is Willow tunnels Sunday 21<sup>st</sup> Nov 10 am – 3 pm – Chris to ask Greener Growth contact local paper for press release– point of contact Chris Thomas on all communication.

17. **To review the Asset Register**

After reviewing it was RESOLVED by all to remove one defibrillator off the register

18. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**

None

19. **To close the meeting**

Meeting closed 8.20 pm

Signed.....Date .....