



Minutes of Carlton Colville Town Council meeting at Carlton Colville Community Centre, Hall Road, on Wednesday 1st September 2021.

The meeting started at 7.00 pm.

MINUTES

1. **To Note Members Present and to receive apologies for absence**
Present: Chair Julie Hall, Vice-Chair Jill Tyler, Councillors Adam Robertson, Chris Thomas, Derek Fletcher, Ryan Williams, Clare Varela, Paul Radforth
East Suffolk Councillor – Craig Rivett
Allotment Chair – David Peek, IMPACT Detached Youth – Ian Castro, East Anglia Transport Museum – Tim Major
Members of the Public 3
Apologies: Melanie Vigo Di Gallidoro – Suffolk County Council
Absent: Christine Fair
2. To receive any declarations of interest regarding the agenda
None
3. To consider applications for dispensation
N/A
4. **To agree and sign the minutes of the Town Council meeting of 7th July 2021**
It was agreed that these were a true and accurate reflection and they were duly signed.
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. **Suffolk County Councillors**
Thanks to Jill & Alison on crossing survey help. Information to Highways on pedestrian count and car park. Car volume traffic survey to be carried out on a future Monday. Solar panel collective scheme up and running again Alison to put on Facebook page. Afghanistan crisis SCC are arranging support for 4 households in Suffolk at present. Craig visited the village area after rain fall and reported issues
 - b. **East Suffolk Councillors**
City of Culture bid has been submitted. Banksy's that appeared have attracted tourists. Thanks to Tim Major for the tour of the Museum. Heritage Open days September 10 - 19th September lots going on
 - c. **Patients Participation Group at Rosedale Surgery**
Report had been circulated – Governor from JPH has been attending meetings and would like suggestions on a potential extensions over the next 10 years – PPG to take back to ask for more information.
 - d. **IMPACT Detached Youth**

Reports have been circulated

e. East Anglia Transport Museum

Heritage Day Sat 11th Sept free entry back to 2 days opening in September. Last weekend in Sept annual trolley bus weekend. Summer has been very busy and one or two issues with parking in some discussions with new owners of Carlton Manor.

f. Allotments

Allotments all good. School going well and opening days were very successful.

g. Carlton Colville Community Centre

21st September is first meeting with TC and community centre

6. Public participation

The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

Matters raised about traffic in the area with the potential of more houses being built.
Bodiam Way tree issues – SCC visit arranged for 2nd September

7. **To record the conclusion of the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2021 – report from external auditor PKF Littlejohn LLP**

It was reported that Sections 1 & 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirement have not been met. The Notice of conclusion of audit had been posted.

8. **To agree payments for August 2021 and sign payments agreed by email for July 2021. List to be circulated prior to meeting**

It was RESOLVED by all to agree payments 5 online for July of £3650.83 & 2 Direct Debits of £79.48 and 6 online payments for August of £2825.10 & 2 direct debits of £88.92
Receipt 19th July 1st quarter VAT 363.70
Spend v budget circulated for July and August
Bank Statement and reconciliation for July were signed

9. **To receive any updates on The Graylings**

Assets team have established which part ESC own and who are the other land owners who do not wish to engage at present. Clerk to write to Tony Rudd at ESC and ask for a definitive area of which part ESC own and then see if it is suitable for the Community garden, if so arrange a lease

10. **To review and agree the Financial Regulations**

Councillor Tyler has recommendations around Finance Committee agreeing some points at their next meeting namely 5.2, 5.6, 6.15, 14.1
It was RESOLVED by all to agree the Financial Regulations.

11. **To consider any plans for the Queens Platinum Jubilee 2nd – 5th June 2022**

Paul Radforth volunteered to help on the committee. A Facebook plea for volunteers to be put up by the clerk. It was agreed that if the community centre agree then a Fete would be put on from 12 until 7 or 8 pm. It was agreed that a Fun Run and small activities would take place in Carlton Meadow Park at 10 am until noon.

It was RESOLVED by all to agree an initial budget of £5,000

12. **To consider allotment issues raised at July's meeting. Wheelie Bins, Water supply and rubble by side of allotments**

The clerk had established that a green bin was £8.56 + VAT per collection. The water supply and rubble were issues that were not taken forward.

13. **To update Council on East Suffolk Council Community Partnership – Councillor Chris Thomas**

July's meeting updated that grants for community partnership open again from 1st September. 4 Talking Benches were being funded. A virtual walk planned for Carlton Colville. Two Groups were being planned - Youth Engagement and Social Isolation. Trying to get Youth involved and take ownership by a survey being carried out.

14. **To consider an upgrade of Deepdale play area following a meeting with ESC.**

Assessments including Health and Safety have been taking place and we are awaiting reports. Surveys have been carried out by IMPACT and the TC about what people would like to see there. Clerk to contact ESC and say we would like a proper plan to move forward with a refurbishment.

15. **To consider having signs in Carlton Meadow Park to prohibit Motor cycles and Horses following checks that it is not a Bridleway.**

Signage around outside to direct Horses off the main park and no Motor cycle's signage required.

16. **To consider the costs and community consultation response on the Jubilee Bench following site meeting.**

£4056 quote from Waters for Ground works.

It was RESOLVED by all to select the Iroko material bench and submit a 40% deposit to the carpenter to enable the materials to be purchased with a start date of next year.

It was also agreed that the clerk will write to ESC and let them know about the 2 residents which are objecting.

17. **To consider issues with Speeding on Ribblesdale and The Dales Estate**

Craig spoke to PC Chris Pallet – investigation still ongoing about recent incident. Community speed watch suggested but the speeding seems to be at night. Clerk to advertise on Facebook again for volunteers. Report all incidents of speeding direct to the police.

18. **To propose a further date in September for a Community Litter Pick**

18th September 10 am – Clerk to arrange Norse to collect rubbish and put notice on Facebook.

19. **To update on the meetings with East Suffolk Council on the Neighbourhood Plan**

Jill Tyler gave a brief overview of the 2 meetings held. Jill/Julian met and decided to leave things until ESC feedback and decide the way forward from then.

20. **To consider the following planning application:**

Planning application: DC/21/3716/FUL

Proposal: Single storey extension- revised scheme of DC/20/3851/FUL

Address: 12 Dovedale

Recommendation: It was RESOLVED by all to approve

21. **To discuss how to proceed with planning applications received**

It was RESOLVED by all to carry on with delegated powers - Planning applications shall be received by the Clerk who will provide details to Councillors and where no queries arise by joint decision of all Councillors, the Clerk shall be delegated to inform the Planning Department within the time allocated of the decision of the Council. All Councillors will report directly back to the Clerk thereby avoiding discussion between members. Where queries arise the Chairman will call for a site meeting which may require an Extraordinary Meeting to decide upon the application

22. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**

Scouts requested a donation to work on some memorial crosses. It was agreed in principal to donate the £120

Speed Watch to be advertised on Facebook

Office Wifi was requested by the playgroup – Ryan Williams has given advice

23. **To close the meeting**

Meeting closed at 9.30 pm

Signed..... Date.....