



Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 6th October 2021.

The meeting started at 7.00 pm

MINUTES

1. **To Note Members Present and to receive apologies for absence**
Present: Chair Julie Hall, Councillors Chris Thomas, Adam Robertson, Paul Radforth, Derek Fletcher, Clare Varela, Christine Fair, Ryan Williams
David Peek – Allotment Chair, Tim Major – East Anglia Transport Museum, Melanie Vigo DiGalidoro – Suffolk County Council
Members of the Public: 3
Apologies: Vice-Chair Jill Tyler, Craig Rivett Suffolk County Council Jenny Ceresa – East Suffolk Council
2. **To receive any declarations of interest regarding the agenda**
None
3. **To consider applications for dispensation**
N/A
4. **To agree and sign the minutes of the Town Council meeting of 1st September 2021**
It was RESOLVED by all that these were the true and accurate reflection and were duly signed.
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. **Suffolk County Councillors** – Report to be circulated, Bodiam Way issues being addressed, Swallowdale/Ribblesdale parking issues addressed potentially with trees, Short Lane hedging issues. Car park at the school still causing issues
 - b. **East Suffolk Councillors** – Not present
 - c. **Patients Participation Group at Rosedale Surgery** - AGM later in October
 - d. **IMPACT Detached Youth** – reports circulated
 - e. **East Anglia Transport Museum** –Planning application VOC – deeper soakaways, Heritage England visiting with ESC in relation to City of Culture Bid. Event at Halloween.
 - f. **Allotments** – Borrow Close all going well. £65 for a service of the Lawnmower which was agreed to fund. School going well.
 - g. **Carlton Colville Community Centre** – Report had been circulated around potential funding from ESC for improvements.
6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions.

During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

The clerk had received a visit from 2 members of the public who had concerns that the new fencing at the community centre including a new gate now had a lock on it to prevent the public being able to use it. A full report was circulated to the councillors. It was agreed that a meeting between the community centre trustees and the town council should take place to discuss this matter.

Chapel Road member of the public asked if they have to have permission to put up temporary fencing as a wall is unsafe and they want to replace it the MOP was instructed to contact Highways but requested it was noted in minutes

7. **To agree a further member(s) of the Finance and Personnel Committee**
Defer to next month as potential new Councillor expressed an interested
8. **To agree payments for September 2021**
List was circulated
It was RESOLVED by all that all 7 online payments for £6839.13 and 2 Direct Debits for £71.32 be paid
Note: The clerk had to be one of the approvers for these payments as a one off, due to unprecedented circumstances beyond the TC control when 2 members were locked out. This has now been resolved.
Spend v budget circulated
Bank Statements and reconciliations for August and September were duly signed
2nd half of Precept received from East Suffolk Council £28,281.77 29th Sept 2021
9. **To receive any updates on The Graylings**
A report had been circulated prior to the meeting informing the TC that the project of the community garden/orchard can now go ahead and an open morning for 27th October had been set up in conjunction with Greener Growth who will assist on the project.
10. **To review the Insurance policy and ensure all guidelines are adequate cover for Public Liability, Employers liability and Fidelity cover are met.**
It was agreed that the insurance policy covered all requirements
11. **To consider any update plans for the Queens Platinum Jubilee 2nd June 2021**
Community Engagement meeting had taken place and offers of help including stalls and a PA system had been received from Carlton Colville Primary School. Ideas from the pre-school and SCC were also received. Allotments to hold a meeting to discuss the possibility of rowing plants etc. A meeting of the committee to be set up.
12. **To discuss Remembrance Day arrangements**
It was RESOLVED by all to purchase a poppy wreath to be laid by Councillor Derek Fletcher
Local Government Act Section 137
13. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**
Thank to everyone who turned up to the litter pick from Councillor Chris Thomas
Suggestion for one to take place around The Dales - Chris to make a plan for 2022
Fish and chip shop in Long Road not happy with placing of Post Box and wanted it noted
Drains in Chapel Road getting blocked

Overgrown vegetation around Ranville – clerk to talk to Norse on walkabouts 7th October 2021
Beccles Road vegetation near to Tesco Express

14. **To close the meeting**
The meeting closed at 8.10 pm

Signed..... Date.....