



Minutes of the Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 7th December 2022.

The meeting started at 7.00 pm

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
Present: Chairperson Rachael Arnott, Councillors Ryan Williams, Adam Robertson, Clare Varela, Paul Radforth, Chris Thomas
Suffolk County Council – Melanie Vigo DiGallidoro East Suffolk Council – Craig Rivett
East Anglian Transport Museum – Tim Major, Allotment Chair – David Peek
Members of Public 4
Apologies were received and approved for Councillors Julie Hall, Derek Fletcher, Chris Thomas, Amanda Clarke East Suffolk Council – Jenny Ceresa
2. **To receive any declarations of interest regarding the agenda**
None
3. **To consider applications for dispensation**
N/A
4. **Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate**
Noted
5. **To agree and sign the minutes of the Town Council meeting of 2nd November 2022**
To agree and sign the minutes of the Finance and Personnel Committee meeting 16th November 2022
It was RESOLVED by all that these were both true and accurate and they were duly signed
6. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 7.
 - a. Suffolk County Councillors – All street lights replaced with LEDs which has been money saving. Multiply Suffolk - new initiative launched to help adults with numeracy. The Street flooding issues are progressing.
 - b. East Suffolk Councillors – Ease the Squeeze information updated. 2.75 million on Shared Prosperity Fund awarded to ESC. Meeting with Carlton Court and Police about parking issues along Chapel Road, Police opinion is that driving with due care and attention should

create no issues. NHS are making about 11 more spaces. More signage to be installed to direct to further parking around rear of hospital. Councillor Jenny Ceresa sent an update in her absence which was circulated.

c. Patients Participation Group at Rosedale Surgery – Next meeting January 2023

d. IMPACT Detached Youth – Not present

e. East Anglia Transport Museum – Museum Ride the Lights in full event for December. 2 further trams delivered from Blackpool. Carol Service 6 pm 10th December. Museum open New Year's Day from noon.

f. Allotments – New tenants agreement to be sent. School still ongoing. Go back to contractor about Jubilee Bench issues. Thank for Glass provided at the school

g. Carlton Colville Community Centre – 22nd November was AGM. A new chair needs to be found, some ongoing issues with Banking etc that need to be resolved – clerk offered help

h. Carlton Colville Community Kitchen and Wildlife Garden -Sunday 4th December in a joint venture with the Literacy trust we took part in the Lowestoft story trail. Unfortunately the extremely cold weather keep many people away but some Hardy individuals braved the weather to enjoy the stories together with warm mulled wine, chocolates and mince pies. A calendar of events for 2023 needs to be agreed by Greener Growth to try and get more community involvement. Volunteers seem very thin on the ground.

7. Public participation

The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

No questions

8. **To agree payments for November 2022**

List to be circulated prior to meeting

It was RESOLVED by all to pay all 6 online payments totalling £4741.46 and 2 direct debits totalling £81.08

Spend v budget circulated

Bank Statement and reconciliation for October/November 2022 were agreed and signed

Receipts of £90 Suffolk County Council grant for work on School Allotment

2nd Quarter VAT return received £323.74

9. **To agree representation at ESC planning committee meeting re application**

DC/22/3272/FUL land to the rear of 55 The Street

Clerk or Councillor Varela to speak for 3 minutes and Councillors available to attend to do so.

Photos of local recent flooding to be submitted.

10. **To approve the budget/reserves and precept request for 2023/2024 East Suffolk Council**

The clerk gave an overview of the budget which was discussed at the Finance and Personnel committee meeting on 16th November 2022.

It was proposed by Councillor Varela and Seconded by Councillor Williams and RESOLVED by all to agree the budget figures of £50445 for 2023/2024 and agree a 0% increase in the precept meaning a claim of £57,926.36 from East Suffolk Council, given the current climate and cost of living crisis this seemed fair.. It was also RESOLVED by all that the earmarked funds/reserves shown below could be moved during the year to allow for changing priorities and circumstances.

Community Centre Hub project	28666
------------------------------	-------

Street Art Project Carlton Meadow Park	3000
Fabric Building upgrade at Community Centre	20000
Election Costs	8500
Neighbourhood Planning	9000
Community Centre Play area	23000
Carlton Colville Family Fest	5000
The Graylings Community Garden	1500
Friendly Bench	200
Kings Jubilee	1000
St Peters Cemetery	5000
Play areas	10000

Total Earmarked £116366

In line with the Reserves policy it was agreed to hold 1 year's present as a Reserve

11. **To agree that the new National Joint Council figures for clerks salary will be backdated to April 2022 and to agree that the clerk should move to the next salary scale point (26) from April 2023**

It was proposed by Councillor Radforth and seconded by Councillor Robertson that the clerks salary should be backdated and the increase of salary scale should be effective from 1st April 2023

12. **To propose and agree the details of the Annual Christmas Lights competition**

Entries in by 19th December. Photos to be taken during the day and evening. Trophy had been ordered. Winner announced before Christmas.

13. **To update the Town Council on meeting with Sunrise Academy**

Julie Hall chairperson of TC to visit school and spend a day there observing early 2023. Member of public continued to have more issues since meeting happened which have been reported to the headmistress. A further meeting to be held in the New Year. Academy had been in charge since April.

14. **To consider if Carlton Colville wished to be involved at the Lowestoft Carnival 2023**

Members decided they did not have the resources to be involved with this with the commitment of the Carlton Colville Family Fest next year.

15. **To consider any arrangements/items to be purchased for the Kings Coronation**

Deferred to January 2023

16. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**

The proposed radio mast installation at Lowestoft Road was discussed and agreed that it was needed to improve mobile signalling. It was also suggested to let the contractor know of the Christmas Tree placing and any costs of moving the electrical supply to this would be down to them.

17. **To close the meeting**

The meeting closed at 7.55

Signed..... Date.....