



Town Councillors are summoned to attend the Carlton Colville Town Council meeting at Carlton Colville Community Centre, Hall Road, NR33 8BT on Wednesday 1st June 2022 The meeting will start at 7.00 pm. At 8.30 pm there will be a watershed and, if agreed the meeting will continue but it will carry on no later than 9.00 pm.

The Meeting started at 7.00 pm

MINUTES

1. **To Note Members Present and to receive and approve and accept apologies for absence**
Present: Chairperson Julie Hall, Vice Chair Rachael Arnott, Councillors Derek Fletcher, Ryan Williams, Chris Thomas, Adam Robertson, Jill Tyler, Clare Varela
Acceptance of apology for Absence: Councillor Paul Radforth
Chair of Allotments: David Peek, East Anglia Transport Museum – Tim Major
Member of the public 1
2. **To receive any declarations of interest regarding the agenda**
None
3. **To consider applications for dispensation**
N/A
4. **To agree and sign the minutes of the Annual Town Council meeting of 4th May 2022**
It was RESOLVED by all that these were true and accurate and they were duly signed
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. **Suffolk County Councillors** – Not present
 - b. **East Suffolk Councillors** – Not present
 - c. **Patients Participation Group at Rosedale Surgery** – not present
 - d. **IMPACT Detached Youth** – not present
 - e. **East Anglia Transport Museum** – 50th anniversary was very successful. Foundations on new building to be started this month.
 - f. **Allotments** – Annual meeting held 29th May reminder of a few issues like maintenance and locking the gate. School ongoing. Over seeing of the Jubilee Bench.
 - g. **Carlton Colville Community Centre** – meeting 31st May report to follow.
 - h. **Carlton Colville Community Kitchen and Wildlife Garden** – Story Telling chair now in place. Installed by the Literacy Trust. Rustic Picnic benches installed. Competition to name the chair.
6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions.

During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

7. **To adopt the Local Government Association Model Councillor Code of Conduct 2020**
It was RESOLVED by all to adopt the new Model Councillor Code of Conduct 2020
8. **To agree payments for May 2022**
List circulated prior to meeting
It was RESOLVED by all to agree all 12 online payments totalling £11092.20 and 2 direct debits totalling £84.80 – Receipt of £2600 received from Groundwork final grant for Neighbourhood Plan
Spend v budget circulated
Bank Statement and reconciliation for April 2022 was duly signed
9. **To consider updated plans for the Queens Platinum Jubilee 2nd June 2022**
All plans in place now meet from 8 am for set up.
10. **To confirm notice of public rights of unaudited annual governance and accountability return 13th June – 22nd July 2022 and to confirm that the external audit information had been submitted to the external auditors PKF Littlejohn LLP**
11. **To review and agree the Financial Regulations noting Legal Topic Note 87 with new figures for contracts**
It was RESOLVED by all to agree these
12. **To review and agree the Statement of Internal Control**
It was RESOLVED by all to agree this
13. **To receive an update from the ESC Carlton Colville, Kessingland and Southwold Community Partnership – Councillor Chris Thomas**
Presentation of data across the partnership area high % of depression at Rosedale Surgery- data slides to be shared with the councillors. Chris Thomas presented around social isolation and a 'community chin wag' will be held at Uplands Community centre in association with Connected communities for 12 months funded starting 1st July 2022 for over 65's.
14. **To confirm receipt of internal audit back from SALC discuss and confirm that the recommendations and comments will be dealt with. Also to record that the 2020 – 2021 precept figure from ESC was actually £57487.55 not as previously requested as there was an extra payment for Covid.**
This had been circulated and no questions were raised.
15. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**
Tree Survey for St Peters Church – costings to be received and considered
16. **To close the meeting**
Meeting closed 20.15

Signed..... Date.....