



Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 2<sup>nd</sup> November 2022.

The meeting started at 7.00 pm.

### MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**  
Present: Chair Rachael Arnott, Councillors Clare Varela, Paul Radforth, Derek Fletcher, Ryan Williams, Chris Thomas, Adam Robertson  
Chair of Allotments David Peek, East Anglia Transport Museum Tim Major, Suffolk County Councillor Melanie Vigo DiGallidoro  
Apologies approved for absence: Councillors Julie Hall, Amanda Clarke, East Suffolk Councillors Jenny Ceresa and Craig Rivett. IMPACT detached Youth Ian Castro  
Members of the public 4
2. **To receive any declarations of interest regarding the agenda**  
None
3. **To consider applications for dispensation**  
N/A
4. **Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate**  
Noted
5. **To agree and sign the minutes of the Town Council meeting of 5<sup>th</sup> October 2022**  
It was RESOLVED by all that the minutes were a true and accurate and were duly signed
6. To receive reports from the following:  
**NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 7.**
  - a. Suffolk County Councillors – Recycle Metal Matters more must be done, Councillor Paul West head of speeding has said that 10 indicator devices and ANPR are to be installed and rotated around Suffolk. Cost of living Survey for help on website. Foster families are urgently needed. 14<sup>th</sup> November lots of rocks on the move on the roads for coastal erosion. Sunrise meeting about issues at the School to include all parties involved – still awaiting a date.
  - b. East Suffolk Councillors- Not Present – Ease for Squeeze Event Friday 4<sup>th</sup> November.
  - c. Patients Participation Group at Rosedale Surgery - Circulated
  - d. IMPACT Detached Youth – Not present
  - e. East Anglia Transport Museum – Temporary closure 2 days end of October due to insurers, open again in December.

- f. Allotments – Some people are struggling this is to be monitored. School is ongoing carving sessions on Pumpkins donated by Morrisons
- g. Carlton Colville Community Centre – report circulated
- h. Carlton Colville Community Kitchen and Wildlife Garden – End of October tree tidy up and wildlife pond finished. Damage to fruit tree but hopefully can be saved as root seems undamaged. Timetable of events to be drawn up for 2023
7. Public participation  
***The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.***  
Member of public from St Peters Road opposite hospital with concerns about parking along the road. It was suggested that a meeting on site take place to look at the issues between Craig Rivett, Melanie Vigo DiGallidoro, Wayne Saunders and Town Council to be arranged.
8. **To agree payments for October 2022**  
List to be circulated prior to meeting  
It was RESOLVED by all to pay the 11 online payments totalling £4302.71 and 2 direct debits totalling £76.40  
Cil received £151.31 (Barns adjacent to The Forrester's Marsh Lane)  
Spend v budget circulated  
Bank Statement and reconciliation for September 2022 were duly signed
9. **To review the Asset Register**  
It was agreed that no changes were needed.
10. **To review the proposed Action Plan for 2023**  
Items for the Kings Coronation and Play equipment to be discussed at the next meeting and the Finance meeting in November for budget allocations.
11. **To consider planning applications received:**  
Planning Application: DC/22/3818/FUL  
Proposal: Retrospective one bedroom annex, consisting of a lounge, kitchenette, bedroom, ensuite and lobby. Built in the rear garden.  
Address: 384 Beccles Road  
Recommendation: Approval condition about not renting out or sold as a separate unit.
12. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**  
Lowestoft Carnival is back on for 2023 does Carlton Colville want to be involved?  
Kings Coronation ideas
13. **To close the meeting**  
Meeting closed at 8.00 pm

Signed..... Date.....