



NOTICE OF MEETING

Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 5th October 2022.

The meeting started at 7.00 pm.

MINUTES

- 1. To Note Members Present and to receive and approve apologies for absence**
Present: Chairperson Julie Hall, Vice Chairperson Rachael Arnott, Councillors Adam Robertson, Paul Radforth, Derek Fletcher, Amanda Clarke, Ryan Williams, Clare Varela
Suffolk County Council – Melanie Vigo DiGallidoro, East Suffolk Council Craig Rivett, Jenny Ceresa Chair of Allotments – David Peek, East Anglia Transport Museum – Tim Major, Wayne Saunders - Community liaison engineer Suffolk County Council
Members of public: 3
Apologies received and approved for Councillor Chris Thomas, Derek Fletcher
- 2. To receive any declarations of interest regarding the agenda**
None
- 3. To consider applications for dispensation**
Not applicable
- 4. To agree and sign the minutes of the Town Council meeting of 7th September 2022**
It was RESOLVED by all that these were a true and accurate account and were duly signed.
- 5. To receive reports from the following:**
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors – Pakefield High School footpath drawings received. Royal palace foundations found in Rendlesham area school visits offered.
 - b. East Suffolk Councillors – Proclamation attended and flowers laid by chair of ESC Jenny Ceresa. Beccles Road crossing meetings and plans ongoing. Craig Rivett update - First Light Festival 35,000 people attended. New 'Go Jauntly' App to encourage walking launched. Digital champions help launched at Lowestoft Marina – call 03330162000 to make an appointment. Ease the Squeeze launched referrals can be made on website.
 - c. Patients Participation Group at Rosedale Surgery – 17th October AGM all welcome 6.15 pm – thank you for the service of flu jabs
 - d. IMPACT Detached Youth – not present
 - e. East Anglia Transport Museum – Visitors very busy September including 1200 on the Trolley bus weekend. Work underway on the extension. Committee have agreed to supply a

bus next year for our community event. It was agreed in principal to give a donation for mince pies etc for Carol Service if it took place.

f. Allotments – Potential new tenant meeting on Saturday. Jubilee Bench all good. School Allotment Lowestoft in Bloom Gold School Allotment. In principal it was RESOLVED to donate £300 to the Friends of group to use for new equipment.

g. Carlton Colville Community Centre – report circulated

h. Carlton Colville Community Kitchen and Wildlife Garden – report circulated

6. Public participation

The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.

The Homestead and Carlton Meadow Park chase Norse about cutting. Are there Contingency plans for a possible Binman strike – yes.

Members of the public had serious issues with Sunrise Sendat Academy, verbal abuse and anti-social behaviour, the police had been informed. It was discussed that perhaps this was not the right setting for this type of school facility being predominating in a bungalow aging demographic area. Suffolk County Councillors and Town Council to have a meeting with Sendat Academy to discuss further. It was also suggested that Ofsted be informed.

7. **To agree payments for September 2022**

List was circulated prior to meeting

It was RESOLVED by all to agree to pay all 6 online payments totalling 3366.50 and 2 direct debits totalling £93.22

Spend v budget circulated

Bank Statement and reconciliation for September 2022 to be signed next month as not received.

2nd half of precept from East Suffolk Council received 30th September 2022 - £28887.19

8. **To record the conclusion of the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2022 – report from external auditor PKF Littlejohn LLP**

It was noted that an amendment to the precept amount received should be reflected to show the grant amount (Covid Payment) prior to next year which had been rectified. No other matters were arising. The Notice of conclusion of audit had been posted

9. **To review the new Insurance policy and arrangements**

Insurance was in place through Community Action Suffolk – Ansvar Insurance and the cover was deemed to be appropriate and adequate.

10. **To discuss Remembrance Day arrangements**

It was RESOLVED by all to purchase a poppy wreath from the online Royal British Legion shop and with his agreement for Councillor Derek Fletcher to lay this.

11. **To acknowledge that at the recent Suffolk Community Awards event Carlton Colville Town Council were named as 'Town of the Year'**

Councillor Craig Rivett had nominated Carlton Colville Town Council and they had received a recognition of Town of the Year this was due mostly to the success of the Jubilee event and the Town Council expressed their thanks to former Councillor Jill Tyler for her efforts. An update to be put on Facebook.

12. **To update on the Neighbourhood Plan following Regulation 14**
A report from the Neighbourhood Plan lead had been circulated and it had been decided that if the Design Code could be amended by AECOM following feedback from Suffolk County Council then this would be the preferred plan before submitting to East Suffolk Council for Regulation 16.

13. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**
Christmas Festive Decorations/Lights event to take place again
Ashburnham Way Car park – clerk to contact London and Cambridge owners to discuss parking outside the doctors surgery/pharmacy

14. **To close the meeting**
Meeting Closed 8.20

Signed..... Date.....