



Minutes Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 5th April 2023.

The meeting started at 7.00 pm.

MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**
Present: Chairperson Rachael Arnott, Councillors Ryan Williams, Clare Varela, Chris Thomas, Paul Radforth
East Suffolk Councillor Craig Rivett, Suffolk County Councillor Melanie Vigo DiGallidoro
East Anglia Transport Museum – Tim Major, Chair of Allotments David Peek
Members of Public
Apologies received and approved for: Councillors Julie Hall, Adam Robertson, Derek Fletcher, Amanda Clarke
2. **To receive any declarations of interest regarding the agenda**
Councillor Chris Thomas declared an interest at item 10
3. **To consider applications for dispensation**
It was agreed this was a non-pecuniary interest and he could stay for the item
4. **To agree and sign the minutes of the Town Council meeting of 1st March 2023**
It was RESOLVED by all that these were a true and accurate record and were duly signed
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors – Road Closure fees waived for Coronation Event, Walking Festival starts 13th May. Looking for volunteers to help with new Virtual Reality app for people living with Dementia. Third crossing continuing with new sections arrived this week. Beccles Road Crossing letters to residents in immediate area after elections. Flooding The Street Peter Aldous is chasing Anglian Water and Highways to get this sorted. Environment Agency may need to do some regrading.
 - b. East Suffolk Councillors – Barrier on Carlton Meadow Park path widened by end of the month
 - c. Patients Participation Group at Rosedale Surgery – Report to follow
 - d. IMPACT Detached Youth – not present
 - e. East Anglia Transport Museum – Museum now open for season. OB signal box to be relocated to Museum
 - f. Allotments – 3 new tenants Derek to inspect after the meeting. School very slow clerk to talk to the school. Rotavator needs replacing.
 - g. Carlton Colville Community Kitchen and Wildlife Garden – report circulated

6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.
MOP – Flood defences work question - carrying on – mindful operational port
Road Repairs – Cooke Road- contact Michael Ladd as Gisleham
Parking meters moving to Apps rather than cash – telephone number on the machine
MOP concerns about Buttermere Way house run by Blossom Living. Various meetings had taken place and police and SCC aware. Now a further meeting on 20th April had been arranged with residents – Craig Rivett to update Town Council.
7. **To agree payments for March 2023**
List circulated prior to meeting
It was RESOLVED by all to pay all 8 online payments totalling £4673.47 and 3 direct debits totalling £198.72
Spend v budget circulated
Bank Statement and reconciliation for February and March 2023 were signed
8. **To discuss updates from Working Group of Carlton Colville Community Centre and to agree to have the electrical work done so outside power is available for the Family Fest and to consider repairs to the porch area and 2 holes on the outside of the end of the building.**
Minutes had been circulated. It was RESOLVED by all to get quotes for the work described and pay from the fabric maintenance budget agreed in December 2023 – General Power of Competence Local Government Act 2011 Section 1
9. **To consider a litter pick – Councillor Chris Thomas**
Bring back in to town council in June after Community event
10. **To consider a donation to continue the Community Cuppa Group – Councillor Chris Thomas**
The Councillors requested that a breakdown of costs was brought back to the next meeting to discuss.
11. **To discuss updates on Carlton Colville Family Fest**
Next meeting is onsite Tuesday 11th April to discuss stall layout outside.
12. **To consider having a personal alarm at the Town Council Office**
It was RESOLVED by all that the alarm should be installed – quotes had been obtained and agreed.
13. **To consider the following Planning Applications:**
Planning Application: DC/23/0757/FUL
Address: The Coach House
Proposal: 9 No Holiday Lodges & Two-storey (Rear) extension, 12 No. new bedrooms to be provided above existing provision to existing hotel complex, following demolition of (part) existing rear extension/bedroom wing and improvements to parking provision - utilising existing access onto Chapel Road
Recommendation: Approval in principal concerns about proximity of trees

Planning Application: DC/231053/P3Q
Address: Rookery Park Golf Club
Proposal: Prior Notification: Agriculture to Dwellings, Conversion of 3 agricultural buildings to residential
Recommendation: Approval in principal – concerns about no footpath link to Beccles Road

Planning Application: DC/23/1108/FUL
Address: 7 Ohio Close
Proposal: New Detached Double Garage
Recommendation: Approval

14. **To agree an updated Privacy Notice**
It was RESOLVED by all to agree this
15. **To review and agree updated Financial Regulations**
Put onto May agenda
16. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**
Landscaping at Ashburnham Way now complete
Next meeting is Wednesday May 10th a week later due to elections will also be the Annual Town Council meeting.
17. **To close the meeting**
Meeting closed at 20.13

Signed..... Date.....