



Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 6th September 2023.

The meeting will start at 7.00 pm.

MINUTES

- 1. To Note Members Present and to receive and approve apologies for absence**
Present: Chairperson Rachael Arnott, Vice chairperson Clare Varela, Councillors Adam Robertson, Chris Thomas, Derek Fletcher, Julie Hall
East Suffolk Councillors Myles Scrancher, Craig Rivett (Also SCC)
Suffolk County Councillor Melanie Vigo DiGallidoro
East Anglia Transport Museum – Tim Major, Allotment Chair – David Peek
Members of Public 4
Apologies received and approved: Councillors Amanda Clarke, Paul Radforth, Ryan Williams
- 2. To receive any declarations of interest regarding the agenda**
Councillor Chris Thomas declared an interest in item 8 of the agenda as he attends this event
- 3. To consider applications for dispensation**
This was considered a non-pecuniary interest and Councillor Thomas was allowed to contribute to this item.
- 4. To agree and sign the minutes of the Town Council meeting of 5th July 2023**
It was RESOLVED by all that the minutes were true and accurate and were duly signed.
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors – Gull Wing Denmark Road extension of closure requested. Question on extra funding – decided by a board. Hedge opposite Pakefield school needs cutting back to be reported on Highways tool, Bloodmoor Bridge needs clearing.
 - b. East Suffolk Councillors – Fordson Way hedge report sent in.
 - c. Patients Participation Group at Rosedale Surgery – not present. Still concerns about no appointments on the day at Rosedale surgery
 - d. IMPACT Detached Youth – out tonight
 - e. East Anglia Transport Museum – Unfortunately cannot control where people park but have reported concerns. Heritage museum weekend open free entry
 - f. Allotments – School open session during holidays for harvest. Clarity with school about cutting of grass in the area. Strimmer purchased to keep around growing beds tidy. Jubilee bench needs repair David to contact carpenter and arrange a site visit.
 - g. Carlton Colville Community Kitchen and Wildlife Garden – report issued

6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.
Member of public at the end July concrete posts behind 43 The Street were forced over and broken and vandalised this was a health and safety issue police advised.
7. **To agree payments for July and August 2023**
Lists were circulated prior to meeting
It was RESOLVED by all to pay all 13 online payments for August and 2 direct debits totalling £6211.90
It was RESOLVED by all to pay all 9 online payments for July and 2 direct debits totalling £10683.17
£1500 grant from East Suffolk Councillors had been received for a new Defibrillator at the community centre in Hall Road. VAT quarter 1 received £1849.30
Spend v budget circulated
Bank Statement and reconciliation for June and July 2023 were signed
8. **To consider a donation to Community Chingwags project - General Power of Competence – Localism Act 2011 ss 1-8 following the letter to request the money now rather than at the end of the year.**
It was resolved by all to write and say that the donation would be held back until the funding form Jan – Jun 24 had been secured in full.
9. **To record the conclusion of the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2023 – report from external auditor PKF Littlejohn LLP**
It was reported that Sections 1 & 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirement have not been met. The Notice of conclusion of audit had been posted.
10. **To request from Suffolk County Councillors a full update on the flooding in Carlton Colville area with particular reference to Secrets Corner and The Street**
14th August 5 days' work carried out – channel pipe reconnected, system jetted. Ditch is environment agency responsibility waiting for a date for next works. A proper solution that works for the long term required.
11. **To consider a donation to BACT Community Transport – General Power of Competence – Localism Act 2011 ss 1-8**
It was RESOLVED by all to donate £200 to the charity. The clerk to clarify how much it costs for members of the public to use the service.
12. **To consider the Heads of terms for the Community Kitchen and Wildlife Garden from East Suffolk Council**
It was RESOLVED by all to agree these and get a formal lease drawn up from ESC that was looked at by a solicitor.

13. **To give a full update on the community centre including Solar quotes and play area quotes and to agree any monies that needs to be repaid.**

3 play area quotes had been received, awaiting to see if £10K lottery grant is successful. Put a vote on Facebook for public to decide which design they would like. Solar Quotes awaiting 3rd quote. It was RESOLVED by all that the community centre just need to repay the cleaning charges and hand towels and the town council would pay for the other services that had been commissioned to get the building fit for purpose.

14. **To update on Street Art Project**

2 sessions had been run in the summer holidays with Street Artist Stane and also skateboarding and BMX tuition. Both were successful and well attended however rain stopped play on the second event. Stane will complete the street art on the skatepark and also complete a mural on the brick built bus shelter in Lowestoft Road.

15. **To consider the following Planning Application:**

Planning Application: DC/23/3263/FUL

Proposal: Construction of 2 no bungalows, access drive and driveways

Address: Land off Marsh Lane

Recommendation: Refusal – no significant changes since the previous application turned down on 16th June 2023.

16. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**

Member of public complaint about Ashburnham Way Shops tree cutting down

17. **To close the meeting**

The meeting closed at 8.15 pm

Signed..... Date.....