



Minutes of Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 7<sup>th</sup> February 2024.

The meeting started at 7.00 pm.

### MINUTES

1. **To Note Members Present and to receive and approve apologies for absence**  
Present: Chairperson Rachael Arnott, Vice Chairperson Clare Varela, Councillors Derek Fletcher, Chris Thomas, Adam Robertson, Ryan Williams, Paul Radforth  
East Suffolk Councillors Craig Rivett (also SCC) Myles Scrancher,  
East Anglia Transport Museum Tim Major, Chair of Allotments David Peek  
Members of the Public: 2  
Apologies received and approved – Amanda Clarke, Julie Hall  
Suffolk County Councillor Melanie Vigo DiGallidoro
2. **To receive any declarations of interest regarding the agenda**  
None
3. **To consider applications for dispensation**  
N/A
4. **To agree and sign the minutes of the Town Council meeting of 3<sup>rd</sup> January 2024**  
It was RESOLVED by all that these were true and accurate and were duly signed
5. To receive reports from the following:  
**NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.**
  - a. Suffolk County Councillors – Fostering and Adoption campaign 01473 264800 and <https://www.suffolk.gov.uk/children-families-and-learning/fostering-and-adoption> for information. Sizewell C officially started 15<sup>th</sup> January 2024.
  - b. East Suffolk Councillors – Lowestoft Tidal Barrier is paused not cancelled, ongoing funding being sought. Seafront project now commencing. New call in process for planning.
  - c. Patients Participation Group at Rosedale Surgery – Nothing to report
  - d. IMPACT Detached Youth – Not present
  - e. East Anglia Transport Museum – Visit from Inspector part 1 has taken place. Reopening in March
  - f. Allotments – A big thank you to Melanie Vigo DiGallidoro for her recent donation to enable the school project continues to thrive.
  - g. Carlton Colville Community Kitchen and Wildlife Garden – Report circulated. Tree Council grant awarded £658 Greener Growth organise the planting 21<sup>st</sup> February 2024 if anyone can lend a hand leaflet delivering or on the day please attend. Men's shed looking at building some noticeboards and other items at the garden
  - h. Carlton Colville Community Centre – new treasurer has been found and things continued to be progressing. It is noted to say congratulations to the Carlton Colville Pre school for their recent Ofsted Good inspection.

6. Public participation  
***The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.***  
Beccles Road Crossing update required
7. **To agree payments for January 2024**  
List circulated prior to meeting  
It was RESOLVED by all to pay all 9 online payments totalling £3907.51 and 2 direct debits totalling £89.10 Receipt of £1047.43 VAT claim for quarter 3 had been received  
Spend v budget circulated  
Bank Statement and reconciliation for December 2023 were signed
8. **To receive an update on Flooding**  
Chased MP Peter Aldous on the clearing of the ditches.
9. **To agree the position of a D-Day bench subject to consent by Highways**  
The suggested position is the bus stop at the corner of Hall Road and The Street however it was suggested that a place The Dales which has road names and links maybe more appropriate so bring back next month when this has been looked at.
10. **To agree the Action Plan for 2024**  
It was RESOLVED by all agree the action plan as set out
11. **To Agree the Annual Parish Meeting Date and Speaker**  
It was RESOLVED by all to hold the annual meeting of the parish on 3<sup>rd</sup> April at 6.30 pm before the monthly Town Council meeting. The clerk is trying to get the police to attend as the speaker but if not an alternative would be the Preschool.
12. **To update on the Neighbourhood Plan following Inspectors comments and meeting with ESC**  
It was proposed by Clare Varela and Seconded by Derek Fletcher and RESOLVED by all to approve an extension of time for ESC to respond to the examiners comments. A response by the Town Council to be submitted with their list of priorities and concerns following the comments and also a plan from ESC requested outlining the options for next steps.
13. **To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**  
Skate Suffolk had agreed 10 dates during April to August to deliver Skate lessons in Carlton Meadow Park – Budget already agreed.  
It was suggested that Defib/CPR training be carried out at the Community Centre one evening by Heart2Heart Norfolk. Invite to be open to Councillors and Partners, Allotment Holders and Community Centre Hirers – date to be determined
14. **To close the meeting**  
Meeting closed at 19:57