



## NOTICE OF MEETING

Town Councillors are summoned to attend the Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 1<sup>st</sup> December 2021. The meeting will start at 7.00 pm. At 8.30 pm there will be a watershed and, if agreed the meeting will continue but it will carry on no later than 9.00 pm.

Clerk *Alison Ayers*

Date 24<sup>th</sup> November 2021

### AGENDA

1. To Note Members Present and to receive apologies for absence
2. To receive any declarations of interest regarding the agenda
3. To consider applications for dispensation
4. To agree and sign the minutes of the Town Council meeting of 3<sup>rd</sup> November 2021
5. To receive reports from the following:  
**NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.**
  - a. Suffolk County Councillors
  - b. East Suffolk Councillors
  - c. Patients Participation Group at Rosedale Surgery
  - d. IMPACT Detached Youth
  - e. East Anglia Transport Museum
  - f. Allotments
  - g. Carlton Colville Community Centre
6. Public participation  
***The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.***
7. To note that the Annual Internal Control Statement review and Financial Risk Assessment had been carried out by Councillor Christine Fair
8. To agree payments for November 2021  
List to be circulated prior to meeting  
Spend v budget circulated  
Bank Statement and reconciliation for October to be signed

9. To consider byelaws at the community centre and the next steps
10. To note that flooding issues caused by sunken drains in Chapel Road and Hall Road had been reported to Suffolk County Council
11. To consider responses to the following East Suffolk Consultations
  - a) Sustainable Construction Supplementary Planning Document (SPD)
  - b) Affordable Housing Supplementary Planning Document (SPD)
  - c) Cycling and Walking Strategy
  - d) Consultation on the Draft East Suffolk Community Infrastructure Levy (CIL) Charging Schedule and Draft East Suffolk CIL Instalment Policy
12. To consider updated plans for the Queens Platinum Jubilee 2<sup>nd</sup> June 2021
13. To approve the budget/reserves and precept request for 2022/2023 East Suffolk Council
14. To agree that when the National Joint Council figures for clerks salary are agreed it will be backdated to April 2021.
15. To confirm clerks roles and responsibilities
16. To consider a complaint from a member of the public about Aveling Way and how the grassed area is managed.
17. To review The Graylings Willow Structures installation day 21<sup>st</sup> November
18. To provide an update on the Community partnership social isolation project
19. To propose and agree the details of the Annual Christmas Lights competition
20. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda
21. To close the meeting