



NOTICE OF MEETING

Town Councillors are summoned to attend the Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 3rd December 2025. The meeting will start at 7.00 pm. At 8.30 pm there will be a watershed and, if agreed the meeting will continue but it will carry on no later than 9.00 pm.

Clerk *Alison Ayers*

Date 26th November 2025

AGENDA

1. **To Note Members Present and to receive and approve apologies for absence**
2. **To receive any declarations of interest regarding the agenda**
3. **To consider applications for dispensation**
4. **To agree and sign the minutes of the Town Council meeting of 5th November 2025 and the Finance and Personnel Committee Meeting 19th November 2025**
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors
 - b. East Suffolk Councillors
 - c. East Anglia Transport Museum
 - d. Allotments
 - e. Carlton Colville Community Kitchen and Wildlife Garden
 - f. Carlton Colville Community Centre
6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairperson regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.
7. **To agree payments for November 2025**
List to be circulated prior to meeting
Spend v budget circulated
Bank Statement and reconciliation for October to be signed
8. **To discuss recent flooding**

9. To agree a donation to Pakefield Church in memory of Councillor Melanie Vigo DiGallidoro in memory of a public figure who served community and was an active member of the church – General Power of Competence Local Government Act 2011, SS1-8 for the benefit of community.
10. To approve the budget/reserves and precept request for 2026/2027 from East Suffolk Council
11. To agree that the new National Joint Council figures for the clerks salary will be backdated to April 2025 as per her contract
12. To review and agree the updated Model Publication Scheme
13. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda
14. To close the meeting