



NOTICE OF MEETING

Town Councillors are summoned to attend the Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 3rd January 2024. The meeting will start at 7.00 pm. At 8.30 pm there will be a watershed and, if agreed the meeting will continue but it will carry on no later than 9.00 pm.

Clerk *Alison Ayers*

Date 19th December 2023

AGENDA

1. To Note Members Present and to receive and approve apologies for absence
2. To receive any declarations of interest regarding the agenda
3. To consider applications for dispensation
4. To agree and sign the minutes of the Town Council meeting of 6th December 2023
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors
 - b. East Suffolk Councillors
 - c. Patients Participation Group at Rosedale Surgery
 - d. IMPACT Detached Youth
 - e. East Anglia Transport Museum
 - f. Allotments
 - g. Carlton Colville Community Kitchen and Wildlife Garden
 - h. Carlton Colville Community Centre
6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairman regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairman will respond but matters may have to be deferred and placed on a later month's agenda for discussion.
7. To agree payments for December 2023
List to be circulated prior to meeting
Spend v budget circulated
Bank Statement and reconciliation for November 2023 to be signed
8. To receive an update on Flooding

9. To note that the Annual Internal Control Statement review and Financial Risk Assessment had been carried out by Councillor Rachael Arnott
10. To note the winner of the Festive Display competition
11. To appoint the Internal Auditor for 2023/2024
12. To give permission for Carlton Colville Community Centre to apply for VCSE Energy Efficiency Scheme: IEA application
13. To give permission for Carlton Colville Community Centre to apply to Suffolk County Council to have 2 EV charging points installed
14. To agree that legal work should be completed regarding the lease of The Graylings Community Kitchen Garden by Norton Peskett Solicitors
15. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda
16. To close the meeting