



NOTICE OF MEETING

Town Councillors are summoned to attend the Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 5th November 2025. The meeting will start at 7.00 pm. At 8.30 pm there will be a watershed and, if agreed the meeting will continue but it will carry on no later than 9.00 pm.

Clerk *Alison Ayers*

Date 29th October 2025

AGENDA

A minutes silence will be held prior to the commencement of the meeting to remember Councillor Melanie Vigo DiGallidoro and all the wonderful help and support she gave to us and our community.

1. To Note Members Present and to receive and approve apologies for absence
2. To receive any declarations of interest regarding the agenda
3. To consider applications for dispensation
4. To agree and sign the minutes of the Town Council meeting of 1st October 2025
5. To receive reports from the following:
NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.
 - a. Suffolk County Councillors
 - b. East Suffolk Councillors
 - c. East Anglia Transport Museum
 - d. Allotments
 - e. Carlton Colville Community Kitchen and Wildlife Garden
 - f. Carlton Colville Community Centre
6. Public participation
The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairperson regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.
7. To agree payments for October 2025
List to be circulated prior to meeting
Spend v budget circulated
Bank Statement and reconciliation for September to be signed

8. To resolve that – In accordance with section 85(1) of the Local Government Act 1972, the Council approves the reason for absence submitted by Councillor Julie Hall on compassionate grounds due to family illness and caring responsibilities and grants a dispensation for the absence from meeting until May 2026, to be reviewed after that date if needed.
9.
 - a) To agree to remove Councillor Julie Hall as a signatory and replace with Councillor Luke Davison
 - b) To agree to a new member of the Finance and Personnel Committee due to extenuating circumstances where Councillor Julie Hall cannot fulfil this role at present.
10. To Consider the following Planning Application
Planning Application: DC/25/3799/FUL
Address: 364 Beccles Road
Proposal: Bungalow, garage, parking and amenity space
11. To agree that Suffolk Cloud be appointed to ensure Website Accessibility is compliant with Assertion 10 Regulations - £750 per year. An initial report has been completed in line with recommendation from Internal Audit.
12. To adopt a new IT policy in line with Assertion 10
13. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda
14. To close the meeting