



## NOTICE OF MEETING

Town Councillors are summoned to attend the Carlton Colville Town Council meeting at Carlton Colville Primary School, Gisleham Road, NR33 8DG on Wednesday 1<sup>st</sup> October 2025. The meeting will start at 7.00 pm. At 8.30 pm there will be a watershed and, if agreed the meeting will continue but it will carry on no later than 9.00 pm.

Clerk *Alison Ayers*

Date 24th September 2025

## AGENDA

1. **To Note Members Present and to receive and approve apologies for absence**
2. **To receive any declarations of interest regarding the agenda**
3. **To consider applications for dispensation**
4. **To agree and sign the minutes of the Town Council meeting of 3<sup>rd</sup> September 2025**
5. To receive reports from the following:  
**NOTE – no questions from the public will be taken during these reports. Public participation is a separate agenda item at item 6.**
  - a. Suffolk County Councillors
  - b. East Suffolk Councillors
  - c. East Anglia Transport Museum
  - d. Allotments
  - e. Carlton Colville Community Kitchen and Wildlife Garden
  - f. Carlton Colville Community Centre
6. Public participation  
***The purpose of the meeting is for Councillors to discuss Town Council Business. During each meeting the Council will allow a period of up to 15 minutes for public questions. During this time, residents can put questions to the Chairperson regarding local concerns. Each question will be allocated 3 minutes. Where possible the Chairperson will respond but matters may have to be deferred and placed on a later month's agenda for discussion.***
7. **To agree payments for September 2025**  
List to be circulated prior to meeting  
Spend v budget circulated  
Bank Statement and reconciliation for August to be signed
8. **To confirm Insurance arrangements are in place**
9. **To consider a grant application by Suffolk Accident Rescue Service (SARS)**

- 10. To confirm arrangements for Remembrance Day**
- 11. To record the conclusion of the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2025 – report from external auditor PKF Littlejohn LLP**
- 12. To discuss upgrading BT package to Full Fibre and costs involved**
- 13. To discuss any matters in abeyance for next meeting or not noted anywhere else on the agenda**
- 14. To close the meeting**